

Clara Chedid

(PHD CANDIDATE)

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Objective

Dedicated and accomplished professional with over 10 years of experience in teaching, banking, finance, and economics, coupled with a robust academic background. Proven expertise in delivering instructive courses, conducting research, and managing financial analysis. Proficient in academic coordination and instruction, with a focus on fostering student engagement and achievement. Seeking to leverage skills and experience in a dynamic academic environment.

Experience

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- **SABIS School (Adma, Lebanon)**
 - **Coordinator of the Business and Economics Department (September 2020 – Present)**
 - **Conducts engaging and informative instruction sessions covering academic materials for students.**
 - **Develops and implements course materials to enhance student learning outcomes.**
 - **Prepares students for standardized exams (AP, IGCSE, AS, A levels and Lebanese Official exams) to achieve high results.**
 - **Fosters student participation and engagement through effective communication and mutual respect.**
 - **Promoted in less than two years of joining the organization.**
- **Arts, Science, and Technology University (Kaslik, Lebanon)**
 - **Microeconomics and Macroeconomics Instructor (January 2017 – Present)**
 - **Delivers comprehensive instruction in macroeconomics and microeconomics.**
 - **Develops course materials and assignments to simulate real-life scenarios.**
 - **Manages grading processes and maintains regulatory compliance.**
 - **Supervises senior projects and provides academic support to students.**
- **Special Tribunal for Lebanon (Leidschendam, Netherlands)**
 - **Internship at the Budgeting Department (September 2017 – October 2017)**
 - **Assisted in budgeting processes and expenditure monitoring.**
 - **Prepared financial documents and conducted risk management reviews.**
 - **Maintained records and provided administrative support to the budgeting unit.**
- **Notre Dame University (Beirut, Lebanon)**
 - **Graduate Teaching Assistant (September 2016 – January 2017)**

- Supported students in econometrics and accounting courses.
 - Assisted with research projects and academic events.
 - Provided technical support in utilizing specialized platforms for stocks trading and economics modeling.
- Khoury Home Appliance Head Quarters (Beirut, Lebanon)
 - Financial Analyst (April 2014 – August 2016)
 - Conducted financial analysis and feasibility studies for new projects.
 - Monitored budget performance and contributed to strategic planning.
 - Prepared accurate and timely financial reports for management, shareholders, and regulatory authorities.
 - Contributed to the development of financial plans and strategies aligned with organizational goals and objectives.
 - Assisted CFO in administrative tasks and financial reporting.
- Bank of Beirut (Jbeil, Lebanon)
 - Personal Banking Representative (November 2012 – March 2014)
 - Promoted retail products and maintained customer relationships.
 - Achieved branch retail targets through effective sales strategies.
 - Conducted outbound calls to cross-sell banking products.
 - Maintained personal banking records for clients.
 - Processed loans agreements.
 - Performed administrative tasks.

Education

- Universitat Rovira I Virgili (Reus, Spain)
 - PhD in Economics and Business (Expected October 2025)
 - Thesis Title: Are the Chinese Financial Institutions Duplicating the IMF and the WB?
- Notre Dame University (Beirut, Lebanon)
 - MS in Financial Risk Management (GPA: 3.65; January 2015 – June 2017)
 - Thesis Title: Corporate Governance, Risk Disclosure Practices, Market Liquidity and Profitability: Comparative Evidence from Commercial Banks in the US and EU.
 - BBA in Banking and Finance (September 2008- June 2012)

Skills & abilities

- Management
- Problem solving
- Communication
- Leadership
- Multilingual
- Microsoft office